



Job Title: Senior Counsel
Department: Corporate Governance
Reports to: Vice President & General Counsel

Position Summary:

The Senior Counsel is an experienced attorney and trusted advisor proficient in litigation and appellate work. Senior Counsel’s primary responsibilities are to provide complex legal services to the company’s subsidiary, Integriion Group, Inc., in administering the Patient-Compensation Fund (PCF). These services include advising the PCF Custodian and administrator on general fund administration issues; filing and prosecuting complaints for intervention, declaratory judgement or other legal proceedings to protect the PCF; filing or defending appeals impacting or involving the PCF; and managing outside counsel in these efforts as needed. Senior Counsel will also work with the Vice President and General Counsel to perform legal research and provide general counsel on corporate compliance, regulatory matters, IPRA, and other areas affecting the company, its subsidiaries, and partners.

Essential Functions:

- File or defend litigation and appeals impacting the PCF and Medical Malpractice Act (“MMA”)
- Advise clients on litigation strategy, claims, and settlement evaluation
- Oversee outside counsel as necessary to meet litigation demands and execute legal strategy
- Attend and participate in rate and rule hearings, legal hearings, and mediations
- Analyze proposed legislation and provide analysis of impact on the company and its partners
- Evaluate requests for settlement authority for medical malpractice claims
- Respond to legal process and requests, including subpoenas and records requests
- Perform legal research and writing to identify risks and advise on novel and emerging issues
- Draft and prepare legal documents, negotiate and review settlement and other commercial agreements and support the contract administration process
- Partner with the Vice President and General Counsel on other legal and compliance matters as needed



Job Qualifications

Education and Experience:

- Juris Doctor (JD) from an ABA accredited law school in the United States
- Admitted to practice law in the State of New Mexico and the U.S. District Court District of New Mexico (or ability be admitted upon hire)
- 5 years' experience in the practice of law, with related experience preferred in the areas of medical malpractice, public law, administrative law, appellate law, insurance law, and/or corporate law

General Skills:

- Self-motivated, creative problem-solver, and trusted advisor, with the ability to work independently and prioritize multiple projects
- Strong written and verbal communication skills, including the ability to present complex issues in a clear and concise manner
- Strong analytical and reasoning skills in connection with researching and analyzing novel legal issues, assessing impact on business processes and making recommendations
- Strong work ethic and high ethical standards
- Sound, practical legal and business judgment to inform decisions and recommendations

Values and Mission:

Adhere to values and mission by demonstrating Service Excellence, Trust, Ownership, One Team and Boldness in thought and action.

Positive Attitude:

Develops and maintains positive working relationships with team members, customers, co-workers and management by demonstrating effective communication and collaborative skills.

Working Conditions:

- **New Mexico Mutual** maintains general office conditions with light to moderate physical demands.
- Employees of **New Mexico Mutual** adhere to all safety rules and regulations including building security.
- Employees participate in ensuring safe and efficient operating conditions that safeguard employees and facilities.



- **New Mexico Mutual** maintains a drug free environment; drug testing prior to employment as well as upon a work related accident.
- Exposure to VDT screens.